

Ahmad Yasser Faik

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Personal Details

- Date of Birth : 01/07/1998

Objective

seeking a position in accounting to hone my skills and attributes in order to become an effective and dependable team member with successful career

Education

- **Faculty of Commerce English Section Alexandria University** 2020
Bachelor degree in Accounting
Very Good With Honor
- **Abass Helmy for boys, Alexandria, Egypt** 2016
Thanwya Amma
91.1%

Current Studying Program

- Certified Management Accounting. (CMA)
- International Financial Reporting Standards (IFRIS DIPLOMA)

Accounting Principles

- Knowing principles of Financial Accounting in Arabic and English
- Knowing principles of Managerial Accounting in Arabic and English
- Knowing how to prepare Accounting Cycle

Languages

- English: Very Good in Writing, Reading and listening
- Arabic: Mother Tongue

Work History

- **Accountant at Islamco company**
 - From 11/2022 to present
 - Made 159 E-Invoice
 - Made 47 invoice
 - Manage balance of 200 company
 - Manage balance of approximately 80 merchant
- **Accountant at Golden Black Chemical**
 - From 4/2022 to 10/2022
 - prepare reports that include Purchases, sales, Inventory and expenses

Training

- Trainee in Consultant Accountant Office (Nabil Naglb Namalla Office) from September 6th to September 24th, 2020:
 1. Enter commission agency accounts in Excel
 2. -understand how to prepare the accounting cycle
- Trainee in Faisal Islamic Bank Alexandria, Egypt in 2018:
Internship in auditing and customer service from 1/8/2018 to 31/8/2018

Audit Division: audit certificates
check the ATM balance

Customer Service Department: assists customers in completing and review applications

- Trainee in Ezz steel
- Internship in Logistics From July 30th to August 10 th
- -Learn about logistics and Tariffs

Courses

- **Qualified Professional Accountant.**
From 6/7/2019 To 11/10/2019 in Alexandria university
- **Banker Preparation Course Elementary Level.**
From 1/2/2019 To 9/2/2019 in Alexandria university
- **Professional Accountant and record Keeping.**
From 13/7/2018 To 3/8/2018 in Alexandria university
- **Commercial Excel, QuickBooks, Peach Tree.**
From 26/7/2017 To 14/9/2017 in Alexandria university

Extracurricular

- Academic member from 2018 to 2019 in Four dimensions at Alexandria's faculty of commerce:
Assist Class mates

Skills

- Fast Learner
- Communication skills
- Conceptual abilities
- Self motivation
- Team work abilities
- Ability to work under pressure
- Good user of Excel and Word
- Finance
- Verifying
- Comparing
- System
- Policies
- Legislation
- Compliance