Mohammad Darkhabani

E-mail: mohammad.bilal.darkhabani@gmail.com
Mobile: +961-71157700
D.O.B: January 2, 2001
Nationality: Lebanese
Marital Status: Single

CAREER OBJECTIVE:

I'm seeking for the most recent position,
Junior Accountant, within the accounting department in an established organization. I Gained 3 years of experience as a salesman, and am looking forward to career growth, advancement and sustainability where I will be able to contribute my education, skill, knowledge and experience and thus achieve career growth by grasping given opportunities.

EDUCATION:

•2020 - 2022 Training at Ismat Mallah's Audit and accounting cooperation

•2019 - 2023 Lebanese International University (LIU), Beirut
BA. Degree – Accounting Information System

•2017 - 2018 , Al Hariri Secondary School
Lebanese Baccalaureate

WORK EXPERIENCE:

•February 2023 – July 2024 AMB Group, Mamas&papas ABC verdun

Obligation: salesperson

Duties:
-Selling a company's products or services to the public.
- Interacting with customers, ensure they make an order, and help them make their purchasing decision.
- Negotiate issues such as price variation, product delivery and specifications with managers.
- Periodically review sales achievements for the purpose of improving future performance.

• August 2019 – November 2022 Baba Bahaa, Al Naameh, Mont Lebanon, Lebanon

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• March,2018 - July,2018 Little Me, Hazmieh, Lebanon

Duties:
Providing assistance, guidance, and safety for the children (clients)

Volunteer work
A campaign to distribute baskets of goodness and winter clothing at the expense of Abi Turki,2021-2022.

SKILLS:

Personal Skills:

•Customer Interaction and Communication/Service
•Time Management
•Planning/Organizing
•Hard Working – Excellent team spirit, positive attitude, willingness to listen

Reporting Skills:
• Attention to Detail
• Deadline-Oriented
• Accuracy
•Scheduling and Monitoring
•Problem Analysis and Problem-Solving Skills
• Initiative
•Confidentiality
•Designing
•Ability to work under pressure

Languages:
• Arabic (Native)
• English (Fluent)
• Spanish (Poor)
•Turkish (Poor)

Computer Competence:
Microsoft Office (Word, Excel, PowerPoint)

REFERENCE:
References Are Available Upon Request