# ABDULRAHMAN EID

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## SUMMARY

Detail-oriented Data and Finance Specialist with proven experience in data entry, verification, and financial support roles. Skilled in Excel, data tools, and reporting systems, with a strong track record in remote collaboration. Currently seeking online opportunities worldwide in data management, finance, and accounting to contribute to impactful, data-driven operations.

## WORK EXPERIENCE

**Data Verification Consultant , Building Foundation for Development** **May 2025 - May 2025**

- Conducted field visits to register and verify beneficiaries involved in livestock and animal production activities.
- Collected and entered beneficiary data accurately using KoBoToolbox.
- Prepared detailed reports and uploaded verified data to systems.
- Ensured high data quality standards and timely reporting.

**Data Management Assistant , Building Foundation for Development** **Aug 2024 - Mar 2025**

- Maintained health cluster databases and supported development of new data systems.
- Performed on-site data validation and digitization for health, nutrition, and protection projects.
- Generated routine reports and supported data analysis for strategic decisions.
- Executed backups and contributed to improving data practices.

**Data Entry , Building Foundation for Development** **Sep 2023 - Dec 2023**

- Entered survey and report data into validated databases.
- Ensured accuracy and completeness of entered data.
- Supported training of health workers in data registration.
- Prepared verification documents and summarized reporting data.

**Warehouse keeper , Relief and Peer Foundation for Development** **Jul 2021 - Jun 2023**

- Planned and monitored project activities and logistics.
- Built strong relations with local authorities and partners.
- Conducted field visits and provided M&E support.
- Submitted regular reports and trained staff on reporting.

**Accountant , Al-Ataa Al-Mustaqbal Charitable Development Association** **Jul 2019 - Jun 2021**

- Maintained financial records and prepared reports.
- Processed payroll and managed cash flow.
- Ensured compliance with donor and audit requirements.
- Coordinated financial operations with project teams.

## EDUCATION

**Bachelor of Finance** **Nov 2014 - Jun 2018**

University of Sciences and Technology, Sana'a, Yemen

- Specialization in Banking and Financial Sciences

**High school Diploma of Scientific Section** **Fab 2012 - Fab 2013**

Al-Thora School, Hajjah, Yemen

## ADDITIONAL INFORMATION

- **Technical Skills:** Data Entry, Excel, Data Cleaning, Data Verification, Reporting, Google Sheets, Word, PowerPoint, Data Analysis, QuickBooks, Power BI, Online Forms, ChatGPT & AI Assistants.
- **Languages:** Arabic , English
- **Courses:** Google Data Analysis, Microsoft 365, ICDl, Advanced Excel. Oynx Pro. Dashboard, VBA.