

ABDULRAHMAN ELSAYED SALEM

PROFILE

A seasoned accountant with over 5 years of experience in handling data efficiently and providing financial reports fixing tax errors and providing profit and loss statements under strict deadlines. I developed strong problem-solving skills, and I can develop an actionable budget plan, including the creation of accounting software, payment processing, accounts payable management, and the provision of executive administrative support.

CONTACT

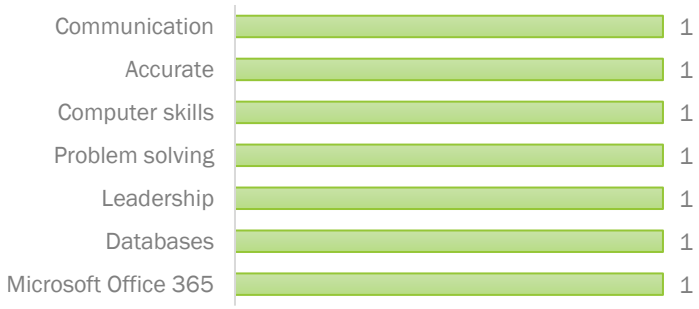
PHONE:
EGY 002/01114872938

KSA 0541531195

LINKEDIN:
linkedin.com/in/abdelrahman-elsayed-4b57a7170

EMAIL
abdelrahman.elsayed5s5@gmail.com

SKILLS



WORK EXPERIENCE

Chartered Accountant (trainee)
International Consulting Group.
March 2019 - March 2021

- Building varied verification files (income tax, VAT, payroll tax, sales tax)
- Preparing financial statements for varied stock corporations (services, manufacturing, constructions) such as Nile Air and NERHADOU Int'l for nutrition supplements.

EXTERNAL AUDITOR, ALBAROUDY HOLDING GROUP
April 2021 – April 2022

- Reviewing fixed assets and tracking the additions.
- Reviewing and tracking clients' accounts and tracking their interactions.
- Reviewing accounts, payable & receivable bank statements.
- Reviewing and verifying the documents that supports the daily entries.
- Reviewing custody.
- Reviewing and verifying constructors and suppliers' interactions.

Internal Auditor, Thebes Language school
May 2022 - now

- Reviewing Suppliers and creditors and tracking their interactions.
- Reviewing and verifying the documents that supports the daily entries.
- Creating an accounting program that enables accountants to make daily entries Using Microsoft excel.

EDUCATION

B.A. Degree- Accounting, Aljazeera higher institution,Good Grade.
May 2016
Financial analysis course.
May, 2018