ISRAA IBDAH

Accountant | Financial Analyst

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Nationality: Jordanian

PROFESSIONAL SUMMARY

Results-driven Accountant with 5+ years of experience in financial reporting, general ledger management, accounts payable/receivable (AP/AR), bank reconciliations, VAT compliance, and month-end/year-end closing. Proven expertise in leveraging SAP, Bonanza ERP, and advanced Microsoft Excel to streamline financial operations, ensure data accuracy, and support strategic decision-making. Bilingual professional with strong analytical and problem-solving skills.

CORE COMPETENCIES

- **Financial Operations:** Financial Reporting, General Ledger (GL), Journal Entries, Month-End & Year-End Closing, Account Reconciliations.
- **Working Capital:** Accounts Payable (AP), Accounts Receivable (AR), Cash Flow Management, Payroll Support.
- **Compliance & Tax:** VAT Returns, Financial Regulations, Audit Preparation.
- **Software & Tools:** SAP ERP, Bonanza ERP, Microsoft Excel (Advanced).

PROFESSIONAL EXPERIENCE

Asalah Al Sham Investment Company | Accountant — **Riyadh, Saudi Arabia | Nov 2024 – May 2025**

- Managed daily accounting transactions, general ledger entries, and full-cycle bookkeeping.
- Prepared and accurately submitted periodic VAT returns in compliance with local tax regulations.
- Executed comprehensive month-end and year-end closing activities to ensure timely financial reporting.
- Generated detailed financial reports and maintained organized digital and physical financial records.

Atyaf Dates Company LLC | Accountant — **Jordan | Nov 2022 – May 2024**

- Prepared comprehensive monthly and annual financial reports to guide management decisions.
- Controlled accounts payable (AP) and accounts receivable (AR), optimizing cash flow management.
- Performed daily bank and general ledger reconciliations to resolve discrepancies efficiently.

- Maintained accurate financial documentation, supporting internal and external audit processes.
- Contributed to streamlined month-end closing procedures and data integrity.

Asel Al-Layaqa Company | Accountant **Jordan | Oct 2019 – Oct 2022**

- Recorded daily financial transactions and managed ledger postings using enterprise accounting systems.
- Assisted senior staff in preparing accurate financial reports, variance analyses, and account reconciliations.
- Supported payroll processing and administrative accounting tasks.
- Ensured 100% data accuracy and compliance with internal financial controls and company policies.

EDUCATION

Bachelor's Degree in Accounting
Al-Balqa Applied University, Jordan | GPA: 3.1 / 4.0

LANGUAGES

Arabic: Native
English: Very Good (Professional Working Proficiency)