Reem Osama Mahmoud Rageh
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Career Objective:

To work as an accountant, leveraging my skills in modern accounting software, reconciliations, bookkeeping, and financial statement preparation (Income Statement and Balance Sheet). I am proficient in preparing journals, ledgers, trial balances, and financial reports using Excel. I aspire to contribute my skills to any organization I join.

Education:

Bachelor's degree in commerce (Credit Hours System) – Accounting
Damietta University, May 2024 (Grade: Good)

Skills:

1. **Computer Skills:**

- Microsoft Office programs (Excel & Word)
- QuickBooks
- Peachtree

2. **Technical Skills:**

- Accounting (Excellent)

3. **Personal Skills:**

- Well-presented, ambitious, and strong communication skills
- Strong personality and problem-solving abilities
- Very good teamwork skills
- Ability to work under pressure

Certificates & Trainings:

1) Marketing from scratch via Maarefa platform
2) Business Karizma course via Maarefa platform
3) English from Zero to Hero (Level 5) course via Maarefa platform
4) English from Zero to Hero (Level 4) course via Maarefa platform
5) American tongue 2 course via Maarefa platform

6) Introduction to American sounds course via Maarefa platform
7) Communication skills course via Maarefa platform
8) Communication skills course via Maarefa platform
9) Certificate of the qualification course for working in banks. (the certificate is pending)
10) Certificate of the digital marketing course. (the certificate is pending)
11) Attendance certificate for the National Program for Preserving the Egyptian Family Structure (Mawadda), certified by the Ministry of Social Solidarity.
12) Certificate of completion for the CV and Cover Letter Writing Course via Maarefa platform.
13) Certificate of completion for the 'Know Yourself' course via Maarefa platform.
14) 'English from Zero to Hero' (Level 3) course via Maarefa platform.
15) Introduction to Managerial Accounting (English) certificate via 365 platform.
16) 'English from Zero to Hero' (Level 2) course via Maarefa platform.
17) 'English from Zero to Hero' (Level 1) course via Maarefa platform.
18) Attended the Job Search Club, certified by the International Labor Organization (ILO) at Al-Birr & Al-Taqwa Association in New Damietta.
19) Completed a First Aid & Infection Control training course, certified by the Ministry of Social Solidarity.
20) Certificate from HSBC Bank for participation in Banking Jobs & Global Markets Simulation.
21) Diploma in Electronic Accounting from the Information Systems Institute – Armed Forces.
22) Certified Professional Financial Accountant Diploma from EGY Trainers Company.
23) Internship certificate from I-Project Contracting Company.
24) Experience certificate authenticated by the Ministry of Justice and the Office of the Secretary-General to be authenticated by the Egyptian Foreign Ministry.
25) Online Sales Training Certificate from the Career Development Center at Damietta University.
26) English Language Training Certificate from the Scientific Computing Center at Damietta University.
27) Computer Training Certificate from the Scientific Computing Center at Damietta University.
28) Human Resources Training Certificate from the Scientific Computing Center at Damietta University.
29) Business Administration Training Certificate from the Scientific Computing Center at Damietta University.
30) Certificate of experience approved by Egy Trainers Company.

31) Experience certificate approved by chartered accountant Walid Abdel Hafez Ahmed.
32) French Language Certificate (Level 1) from the European Center in Old Damietta.
33) General English Certificate (Level 6) from the European Center in Old Damietta.
34) General English Certificate (Level 4) from the European Center in Old Damietta.
35) Kids English Certificate (Level 8) from the European Center in Old Damietta.
36) E-Kids Computer Science Certificate from the European Center.

Languages:

1) Arabic is the mother tongue.
2) Very good writing, spoken and understanding English