

ISLAM AHMED

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PROFESSIONAL SUMMARY

Detail-oriented Accountant with practical experience in general accounting, supplier accounting, financial reporting, bookkeeping, cost analysis, inventory control, payroll, and warehouse operations. Proficient in Microsoft Excel, Microsoft Word, and Ameen Accounting Software. Experienced in handling supplier accounts, stock-related records, cost tracking, salaries and wages, and monthly reporting. Seeking to contribute to financial accuracy and operational efficiency in a professional accounting role.

CORE SKILLS

General Accounting | Supplier Accounting | General Ledger | Financial Reporting | Bookkeeping | Accounts Payable & Receivable | Bank Reconciliation | Payroll Processing | Cost Analysis | Cash Reporting | Inventory Management | Warehouse Accounting Support | Ameen Accounting Software | Microsoft Excel | Microsoft Word | Communication | Problem Solving | Time Management | Adaptability

PROFESSIONAL EXPERIENCE

General Accountant | Samoudi Tex

Jan 2026 – Present

- Work as a General Accountant responsible for suppliers, warehouses, costs, salaries and wages, and external workshops.
- Handle supplier-related accounting tasks and support accurate recording of financial transactions.
- Support cost tracking, warehouse-related records, and payroll processes to maintain operational accuracy.

Supplier Accountant | Doctor Textile Fabrics

Jul 2025 – Dec 2025

- Worked as a Supplier Accountant responsible for insulation suppliers and textile suppliers.
- Supported supplier account follow-up and maintained accurate records for supplier-related transactions.
- Handled accounting tasks related to supplier balances and documentation.

General Accountant | G5 Company

Nov 2024 – Jul 2025

- Managed general ledger accounts, including customer and supplier accounts.
- Handled factory costs, salaries, and employee transportation expenses.
- Prepared monthly financial reports and supported management with cost analysis.

Branch Accountant | Lamps Lighting System

Aug 2024 – Oct 2024

- Recorded daily financial transactions and maintained branch cash reports.
- Monitored customer debts and supported account follow-up activities.
- Performed reconciliations using Ameen Accounting Software.

Store Keeper | Robust

Nov 2023 – Jul 2024

- Managed warehouse inventory and stock movement records.
- Ensured invoice accuracy and matched quantities with supporting documents.
- Supported organized inventory control and reporting processes.

EDUCATION

Bachelor of Commerce, Major in Business Administration

Higher Institute for Administrative Sciences, Al Qattamiya | Sep 2018 – May 2022

CERTIFICATIONS

PFA Accounting Course – Coursera | Apr 2023 – May 2023

LANGUAGES

Arabic – Native | English – Fair