Abdelrhman Ayman Hassanien

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Profile:

Recent accounting graduate from Ain Shams University with a Bachelor's degree in Accounting (excellent with honor). Aspiring to work in the fields of finance and accountancy to leverage my skills in financial management, bookkeeping, and compliance. Proficient in accounting software, advanced Excel, and Microsoft Office Suite, with strong organizational abilities and attention to detail. Dedicated to ensuring accuracy and efficiency in financial operations.

Education:

-Bahtim secondary school
2018-2020
Grade 94.8%

-Ain Shams University Faculty of business (English department) Bachelor degree
2020-2024
Grade: Excellent (with honor)

Experience:

- Hany Farouk accounting of office (July 2022 –October 2022)

- recording financial entries using Excel and manually
- preparing necessary ledgers and review the transactions
- preparing financial statements (balance sheet – income statement –cash flow statement) using excel and manually
- Analyze financial data

-Faisal Islamic Bank internship (august 2023)

Learned general info about banking and finance

-Al Gamal accounting office (for august 2024 –now)

- Preparing financial statements using Excel
- Using e-invoicing site to make tax invoices
- Using the Egyptian e tax site to prepare tax returns (value added tax – income tax –etc.)
- Inventory count
- Analyzing sales and purchase for companies

Certificates and Courses:

- Microsoft office specialist MOS certificate - ITSHARE 2023
- Professional financial accountant PFA certificate - ASU 2022
- Financial Excel certificate - ASU 2023
- Financial analysis & stock market course – ASU 2022

- Bank of Misr online internship (2021/2022)
- Digital marketing with Google course (2021)

Skills:

Technical skills:

- Efficiency in Excel and Word
- Using email programs like Outlook
- Basic knowledge in power BI and Access
- Preparing presentations with PowerPoint
- Using e-Taxation and e-invoicing sites

Soft skills:

- Adaptability, organizational skills
- Strong analytical skills
- Attention to details
- Strong communication skills
- Problem solving abilities

Languages:

- **Arabic: native**
- **English: upper-intermediate (B2)**