



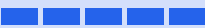
mouad kaboka

📍 Tripoli Libya
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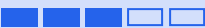
Skills

QuickBooks

Preparing and analyzing financial reports and accurately recording data.

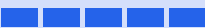


Microsoft Excel



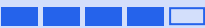
Outlook

Managing email communication and effectively coordinating with clients and teams.



Budgeting

Developing and managing financial budgets aligned with company objectives.



Certifications

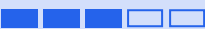
Financial Analyst
2022

Languages

Arabic



English



A financial accountant with over 5 years of experience in financial accounting, account analysis, and managing financial operations. Specialized in preparing financial reports, managing budgets, and analyzing financial data using advanced software like QuickBooks and Microsoft Excel. Proven ability to provide financial solutions that enhance operational efficiency and reduce costs. Continuously seeking to develop skills and contribute to achieving company objectives.

Experience

Melitah Oil & Gas **Feb 2018 to April 2018**
Intern Tripoli

- Assisted in managing sales accounts and handling daily financial operations.
- Gained hands-on experience working with multiple teams in fast-paced, challenging environments.
- Performed tasks across multiple departments, including Payroll, Budgeting, Procurement, Treasury, and Payments.
- Strengthened my skills in analyzing and auditing financial data for small and medium-sized projects.

Wazen oil services **March 2019**
Senior Accountant Tripoli

- Managed the company's financial affairs and supervised the analysis of monthly and annual financial reports.
- Improved account reconciliation processes, reducing financial errors by 15%.
- Delivered accurate financial reports on time to ensure compliance with financial standards.
- Prepared and reviewed account books and financial reconciliations to ensure the accuracy of financial records.
- Managed company budgets and analyzed financial data to improve spending strategies, reducing operational costs by 10%.
- Collaborated with various teams to meet financial goals on schedule.

Education

College of Applied Administrative and Financial Sciences **2014 to 2018**
Accounting Administration