

MOHAMED IBRAHIM ABD ELMAWGOOD

MASAKIN AL AMERIA Bloc. 53 ALZYTOUN, CAIRO, EGYPT

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- **PERSONAL INFORMATION:**

1. DATE OF BIRTH: 28/07/1986
2. MARITAL STATUS: Married.
3. MILITARY SERVICE: Exempted.
4. NATIONALITY: EGYPTIAN.

- **OBJECTIVE:**

Seeking a Challenging position in a reputable company where my experience and interpersonal skills are well developed and utilized.

- **EDUCATION:**

UNIVERSITY OF AIN SHAMS, FACULTY OF COMMERCE, EGYPT 2009-2010
GRADE: ACCEPTED. SECTION: ACCOUNTANCY.

- **WORK EXPERIENCE:**

° "10-2008" to "8-2010"

MOHAMED ALI MOHAMED Chartered Accountant & Tax Expert

MASAKIN AL AMERIA Bloc. 55 ALZYTOUN, CAIRO, EGYPT

- Recording sales and purchases in the Accounting Books.
- Preparing the Approval of Income Tax.
- Preparing the monthly Approval of Sales Tax.
- Attending the Internal Committee.

° "10-2010" to "12-2011"

PEG (Alaa El Essawy) "Public Accountants & Consultants"

12 Galal Shalash St. Al-Gazayer Sq. – New Maadi, Helwan, Egypt.

Work from "10-2010 to 12-2011"

- Prepare all financial statements accounts according to Egyptian Accounting Standards.
- Prepare and calculate the sales tax and tax return.
- Prepare Trial Balance and financial statements accounts according to Egyptian Accounting Standards.
- Prepare all financial statements accounts by EXCEL.

° "12-2011" to "4-2012"

Al-Twaheed for Import, Export and Commercial Agencies

My Responsibilities:

- Catching the accounting cycle of a Pepper Farm "50 acres" and a Sweet Melon Farm "50 acres".
- Providing a monthly Financial Position for the productivity of the two Farms.

° "09-2012" to "01-2015"

BUY RITE s.m for Import & Export

My Responsibilities: _ " SENIOR ACCOUNTANT"

- A Cash Manager
- Catching all bank accounts
- Caching the Accounts Payable
- Preparing the Journal Entries

° "01-2015" to "01-2016":

Friends Group Elbaraka Market

My Responsibilities: _ " SENIOR ACCOUNTANT"

- Caching the whole accounting cycle
- Accounts Payable
- Bank Accounts
- Tax Affairs
- Financial Reporting

- ° "01-2016" to "31-05-2021:

- Raytex Upholstery & Curtains*

- My Responsibilities: _ "Account Manager"

- Prepare all financial statements accounts according to Egyptian Accounting Standards.
 - Prepare and calculate the sales tax and tax return.
 - Prepare Trial Balance and financial statements accounts according to Egyptian Accounting Standards.
 - Prepare all financial statements accounts by EXCEL.

- ° "06-2021" to "30-06-2024:

- Pyramids Trade*

- My Responsibilities: _ "Account Manager"

- Prepare all financial statements accounts according to Egyptian Accounting Standards.
 - Prepare and calculate the sales tax and tax return.
 - Prepare Trial Balance and financial statements accounts according to Egyptian Accounting Standards.
 - Prepare all financial statements accounts by EXCEL.

- ° "07-2024" till now :

- Moore Egypt Public Accountants and Consulting*

- My Responsibilities: _ "Account Manager"

- Prepare all financial statements accounts according to Egyptian Accounting Standards.
 - Prepare and calculate the sales tax and tax return.
 - Prepare Trial Balance and financial statements accounts according to Egyptian Accounting Standards.
 - Prepare all financial statements accounts by EXCEL.

- ACCOUNTING COURSES:

- EGYPTIAN GROUP FOR ACCOUNTING & AUDITING
In General Accounts (Manual – Computerized)

- School of Continuing Education at the American University in Cairo
Foundation Certificate of Accounting & Finance in:-

- | | |
|---|-----------|
| 1- Preparation of Financial Statements. | Grade: A- |
| 2- Financial Management and Control. | Grade: A+ |
| 3- Cost Accounting 1 | Grade: C+ |
| 4- Financial Reporting | Grade: B+ |

- **ENGLISH COURSES:**

- British Council, Heliopolis, Egypt
Passed in Two Levels of the Conversation Program
With Grade: B & C "in level 4"
Passed in Level "Intermediate 4" in General English
With Grade: B

- **OTHER INFORMATION:**

Skills:

- Communication skills with people in different cultures.
- Hard worker.
- Ability to work well under pressure.
- Active listener.
- Creative
- Ability to learn new tasks quickly.
- Can work individually and effective team member.

- **LANGUAGES:**

ARABIC: MOTHER TONGUE.

ENGLISH: VERY GOOD IN BOTH (SPEAKING & WRITING) ENGLISH.

- **COMPUTER SKILLS:**

HIGH SKILLED IN WINDOWS, MICROSOFT OFFICE 2007-2010.

HIGH SKILLED IN Preparing All Financial Statements by Excel.

- **COMPUTER ACCOUNTING PROGRAMS:**

Al-Ameen for Accounting & Warehouses System 2004 SyrianSoft.

- **Hobbies:**

Following up politics and sporting Programs & Reading.

Playing Football & Walking.

- **REFERENCES:**

AVAILABLE UPON REQUEST.