
MUHAMMED AHMED

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Accountant

Summary

Detail-oriented General Accountant with over 4 years of experience in financial reporting, reconciliations, and analysis. Skilled in preparing financial statements, managing accounts payable and receivable, and budgeting. Proficient in utilizing various accounting software programs to streamline processes and improve accuracy. Strong analytical skills and ability to identify discrepancies and resolve issues promptly. Excellent communication and interpersonal skills, with a proven track record of collaborating with cross-functional teams to achieve organizational goals. Looking to leverage my expertise and drive for accuracy in a challenging accounting role.

Work Experience

January, 2023 -
present,
Fayoum

General Accountant

[Arafa Market for manufacturing and trading foodstuffs](#)

check that data is accurate. conduct audits to maintain truthful and precise data in documents.

Analyzing and interpreting financial information, provide assurance that information complies with professional and regulatory standards. ensure that data supports budgeting and forecasting requirements, and provide solutions to control issues.

At the end of the month or year, record information such as accrual, deferral, reclass, and interdepartmental entries into the company's accounting ledger. perform account analysis to make sure that entries and balances are correct.

On a regular basis, reconcile accounts with ensure that all entries are accurate and that transactions are reported in accordance with accounting standards and government regulations. When finding errors, make changes as necessary.

With appropriate supporting documentation, general ledger accountants prepare journal entries relating to amortization, depreciation, accruals, and a variety of other information. They ensure that entries align with generally accepted accounting principles.

January, 2021 - March,
2023

General Accountant

[mayorca ceramics](#)

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2019 - January, 2021

Ap Accountant

[enviromaster](#)

Reviewing, preparing and recording purchase invoices and supplier entitlement (advanced payments)

Perform day to day financial transaction including verifying classifying and recording accounts payable and expenses data

Reconcile the accounts payable ledger to ensure that all purchases and payments are accounted and correctly posted

Making the reports about the payment's duties and for vendors

Education

2016 - , 2019

Bachelor of commerce

[Beni suef university](#)

Skills

Microsoft office



sap erp



invoicing portal



retail power Fujitsu



gates



Odoo



Languages

- Arabic
Fluent
- English
Intermediate

Training & Certifications

2022

محاسبة الممتلكات والمنشآت والمعدات

[Alfaisal university](#) | kld

2022

المبادئ المحاسبية فى التقارير والقوائم المالية

[Alfaisal university](#) | kld

Personal Information

Birthday : 07/15/1996
Nationality : Egyptian
Gender : Male
Marital Status : Married