Ali rashad ali

Accountant



sewasyali4@gmail.com

01550384840

Obour city

01/01/2000

Egyptian

Male

Finished

linkedin.com/in/ali-rashad-632b69244

EDUCATION

Accounting
Shorouk academy university
2018 – 2022 | Shorouk, Egypt

SKILLS

Multi task

Communication skills.

Always seeking development

Fast learning

Technical skills
Good user of Microsoft programs (Excel - Word - PowerPoint)

Team work

Team leader

PROFESSIONAL EXPERIENCE

Obour sports club
Accountant
12/2021 – present

- Accurately and promptly record all expenses.
- Review financial documents to verify accuracy and compliance with financial policies.
- Conduct monthly reconciliations of expense accounts and address discrepancies.
- Manage payments to suppliers and vendors, ensuring timely payments.
- Assist in internal audit processes to ensure accuracy of accounting operations.
- Analyze expense trends and provide analytical reports to management.
- Effectively use accounting systems to record and track expenses.
- Coordinate with other departments to ensure accurate recording of all expenses.
- Assist in preparing annual budgets and monitor adherence to approved budgets.
- Review monthly statements: Ensure the accuracy and compliance of statements with agreed contracts and conditions.
- Review salaries of employees and trainers: Ensure the accuracy of salaries and entitlements and ensure their timely disbursement
- Submit tax declarations: Prepare and submit monthly tax declarations to ensure compliance with legal requirements
- Inventory control
- ERP system (Delta software)

LANGUAGES

English

COURSES

Accounting and auditing
Eyouth
10/2024 – 11/2024 | Online