

NAGY NASSER

(Accountant)

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Naser city , cairo,Egypt

Profile

Skilled accountant on learning financial accounting.. Possesses excellent communication and interpersonal skills, with the ability to work independently and as part of a team and I want to Join on professional work environment Enables me to develop my skills gain now Experiences and be an effective member To achieve success and contribute to the development of the employer I work for in line with its own vision in 2030

Education

- Bachelor of Commerce, Accounting major ,Zagazig University.
- Graduated in 2023
- Grade: Good

PROFESSIONAL EXPERIENCE

Al-Mohandes Melamine Factory

Oct 2023 - Present

.General Accountant

- I have a solid understanding of all accounting aspects related to customers, suppliers, and taxes within the Odoo software.
- Creating customer and vendor records on the Odoo System.
- Reviewing all sales and purchase transactions for customers and vendors on the software.
- Monthly review and reconciliation of customer and vendor accounts.
- Recording customer and vendor checks.
- Recording internal and bank transfers in the system.
- Monthly bank statement review and reconciliation.
- Recording customer and vendor returns to inventory.
- Recording customer and vendor returns as credit notes.
- Daily recording of all Revenues and expenses transactions.
- Daily reconciliation of cash register transactions with the general ledger within the software.
- Providing a detailed monthly report reconciling customer balances to the financial manager.
- Recording electronic invoices for customers and suppliers on the company's tax system.
- Filing a tax return.

SKILLS

- odoo user
- Word,Excel
- English- Intermediate
- Work under pressure
- .Organization and time management
- . Ambitious and Decision Maker .
- . Problem Solving.

Courses & Certificate

- Financial accounting course by English on youtube with MR.Ahmed Fathy.
- PFA Course From Nebras Platform.
- Certificate PFA from Nebras Platform

Hobbies

- GYM
- Boxing
- Football