

Ahmed Sameh Abd el-wakel shehata

Contracting Accountant

Contact

Date of birth 8/12/2000



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Address

Giza, Al-Ayat Center

Education

Bachelor of Commerce

Helwan University

Specialization . in foreign trade

Graduate of 2023

Skills

- Working under pressure
- Working in a team
- Creativity
- Working on Microsoft Office and Odoo programs.
- Reviewing accounts.
- Making settlements, analyzing expenses, creating entries and account statements,
- and writing company extracts
- Reviewing invoices.
- Negotiation and problem solving

Objective

Seeking challenging & an interest job, where my experience & skills could be utilized & developed

Experience

- ● 2015 – 2019
Sales in clothing stores
I have the ability to convince the customer of the product and solve any problem facing the customer
- ● 2019 – 2020
Sales of clothing and perfume products online
Registering products and selling on Excel, and I have the ability to convince the customer of the product
- ● 2021– 2023
Sales at Dream Company
I have the ability to sell products to customers, convince them, and solve problems for them. The ability to work under pressure. Work within a team.
- ● 2023– 2024
I worked in a call center at Vodafone
I have the ability to solve work problems. Work under pressure. Work within a team.
- ● 2024– Until now
Accountant in a contracting company Al-Badawi
I have the ability to work on Microsoft Office programs Excel, Word, PowerPoint and Odoo. The ability to make settlements and analyze expenses, calculate creditors and debits, prepare account statements and daily entries, and review accounts and invoices.
- **Training courses & certification :**
 - Course of : Soft skills program (communication Skills – body language – time management)
 - Course of : English conversation
 - Course of : Job Hunted (Job description – Job design – Job specification)
 - Course of : integrated English Program
 - Course of : human development program (presentation skills – strategy –making decision
 - Course of : human resources program (C.V &interview – solving problem – team work
 - Course of : Online integrated work program .
 - Course of : general English
 - Course of : international computer driving license (ICDL)
- **Language**
 - Arabic
 - English