



ABD_ELHAY AHMED

📍 Maadi, Cairo

☎ Ph 01061489789/WS
01129594762

@ abdelhya1@gmail.com

✈ Skills

Excellent knowledge and experience in accounting software and databases. Problem-solving skills, strong observation, and analysis. Excellent communication skills. Excellent knowledge of using office equipment such as PCs (all Microsoft Office applications) Flexibility and work under pressure.

🗣 Languages

A native speaker of Arabic English is very good.

🎯 Objective

https://www.linkedin.com/in/abd-elhay-ahmed-02782a215?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=organic

📁 Experience

○ Premier services and recruitment 1/1/2024 -

Tax & auditing 30/2/2025

I study (IFRS) ,i have strong knowledge of Internal control frameworks (COSO), auditing standards,I do work Follow up the electronic invoice system, prepare all value added tax, payroll tax, withholding, income declaration on the SAP system, prepare all tax examinations, prepare all different financial reports to help in decision making, prepare all budget attachments.

○ Al-Sallab Company for Trade and Distribution 1/7/2022 -

Tax accountant & Internal audit 31/12/2023

Preparing all value added tax declarations, preparing all financial reports related to the budget, and preparing all tax examinations.

Monitoring and the execution of daily tasks in accounting management, including "preparing financial reports, invoices, collections, payroll statements.

Reviewing tax invoices for sales and purchases.

Reviewing daily collection movements with the collections accountant.

Reviewing all required reports from the accounting department.

Reviewing the company's tax position with the legal accountant.

Making all tax decisions.

Monitoring the report of the external auditor for the company.

Monitoring daily revenues and expenses.

Monitoring and reviewing the comprehensive audit balance.

○ Adel Hussein Audit and Tax Office 1/7/2021 -

accountant 1/6/2022

Preparing all tax returns related to the tax system of all types, establishing companies of all types, preparing all tax examinations (commercial, industrial, value added, salaries and wages), and preparing all electronic invoices,

🎓 Education

○	Al-Azhar University, Cairo.	2021
	Bachelor of Commerce, Accounting Department.	
	very good	
○	AUC	2019
	English language learning course	
	Very good	

+ Additional Information

I worked on Oracle, Microsoft Dynamics (365), ERP system, Qoyod ,and Microsoft office.