Khaled Hani Saeed

Accountant

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SUMMARY

As an accounting graduate, I have strong educational skills, so I am looking for a challenging job through which I can present my skills and qualifications to the company and provide exceptional service.

PROFESSIONAL EXPERIENCE

Chartered accountant

08/2020 – 05/2021
10Th Of Ramadan,
sharqia, egypt

I worked as a chartered accountant in Ibrahim Hassan's office for about 9 months.I dealt with all matters related to establishing companies, including contracts, certificates of incorporation, registering new products in chambers of industry, and opening tax files for companies with the Egyptian Tax Authority.

EDUCATION

Bachelor's degree in commerce

09/2018 – 06/2022
Zagazig University
Zagazig, Egypt

CERTIFICATES

- Professional Financial Accountant (PFA)
- Accounting and Financial management
- ICDL

SKILLS

- MicroSoft Excel
- MicroSoft Word
- Leadership skills
- Communication skills
- Time management
- Ability to work under pressure
- Ability to work in a team

LANGUAGES

Arabic

English