BELAL SALEH BAZ

Accountant

01129702899belal@gmail.com - 01129702899

Accountant with more than 5 years of experience. Proven track record of analyzing and improving cost efficiency in production. Capable of optimizing financial performance through streamlining and eliminating inefficiencies. Strong understanding of international financial reporting standards. Applying for the position of Accountant.

EXPERIENCE

July 2025 TO PRESENT

ACCOUNTANT

RAYA HOLDING

Office review of loan disbursements prior to payment, verifying the accuracy of data recorded in the loan tracking system, the approved loan amount for the client, and the loan term.
Participating in funding disbursement committees and following the relevant administrative instructions.
Storing, delivering, and receiving debt documents signed by clients and guarantors
Saving customer and guarantor files
Coordinating with the bank manager regarding the delivery of the prepaid smart card and monitoring bank balances Ensuring sufficient bank funds for loan disbursements

AUG 2022 TO July 2025

TREASURY ACCOUNTANT

RAYA HOLDING

Responsible for the custody of the main treasury of the branch and responsible for collecting installments from customers and their revenue in the treasury. Responsible for delivering clients the amounts of money for their own financing. Responsible for depositing treasury proceeds in banks. He is also responsible for the custody of the small fund, which is used for subsidiary expenses such as charging electricity, transportation expenses, and others

2021 – AUG 2022

HR ASSISTANT

AL DOHA FOR SPINNING AND WEAVING

worked as an assistant to the director of personnel affairs for more than a year. My duties were as follows:

Preparing and arranging the files of the company's employees
Conducting interviews with new employees and selecting competencies
Preparation of salaries for the employees of the company
Preparing health and social insurance papers for each employee

2020 – 2021

ACCOUNTANT

NEW DIAMOND FOR SPINNING

Identified and corrected errors in revenue recognition, created and implemented improved procedures for month- end and year-end close, and streamlined the accounts payable process.

EDUCATION

2019

BACHELOR OF COMMERCE – ACCOUNTING, ZAGAZEG UNIVERSITY

- Distinguished member of university's Accounting Society
- Relevant Coursework: Advanced Financial Accounting and Reporting, Accounting Systems, Income Tax
- GPA: good

SKILLS

- Compliance
- Microsoft NAV Dynamics
- Cashflow planning and management
- State & Federal Tax Codes
- QuickBooks Certified
- Exceptional oral and written communication
- Fluent in english

ACTIVITIES & INTERESTS

- Literature
- Environmental conservation
- Art
- Yoga
- Skiing
- Travel