

Ahmed Ibrahim Mohamed Al Sayed

Egypt - Ismallia

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Career Objective:

- To work with a progressive management team who recognizes exceptional abilities and rewards outstanding performance.

Personal Information:

Birth Date:	15 September 1984
Gender:	Male
Nationality:	Egypt.
Marital Status:	Married

Language:

Arabic: Mother Tongue

English: Very Good

Computer:

- Excellent knowledge of Windows
 - Excellent knowledge of Microsoft Office
 - Excellent knowledge of Internet
 - Excellent Knowledge of Financial and Accounting Software Applications

Education:

- Faculty of Commerce, Accounting Department.

May 2005Zagazig University

Professional Experience:

November 2022 – Present:

Team Leader

Ahmed Salem Group.

Company Industry: Accounting & Auditing.

Job Role:

- compile and analyze financial information to prepare financial statements including monthly and annual accounts
- ensure financial records are maintained in compliance with accepted policies and procedures
- ensure all financial reporting deadlines are met
- prepare financial management reports
- ensure accurate and timely monthly, quarterly and year end close
- establish and monitor the implementation and maintenance of accounting control procedures
- resolve accounting discrepancies and irregularities
- continuous management and support of budget and forecast activities
- develop and maintain financial data bases
- financial audit preparation and coordinate the audit process
- ensure accurate and appropriate recording and analysis of revenues and expenses
- analyze and advise on business operations including revenue and expenditure trends, financial commitments and future revenues
- analyze financial information to recommend or develop efficient use of resources and procedures, provide strategic recommendations and maintain solutions to business and financial problems
- Issuing and monitoring the invoice and electronic receipts for Egyptian taxes.
- Entering all monthly value added tax declarations, as well as quarterly deductions and additions, monthly salary declarations and their quarterly and annual settlement according to the Egyptian tax law.
- Entering and preparing all annual net income declarations for all types of companies according to the Egyptian tax law.
- Dealing with the Egyptian Tax Authority in all establishment procedures, as well as inspection procedures in all their forms.

April 2013 – June2022:

Financial Manager

International Powder Coating Co.

Company Industry: Industrial.

May 2011 – Mars 2013:

Accountant

Different Media.

Company Industry: Advertising.

Augusts2006–December 2010:

Accountant

Midas International.

Company Industry: Furniture.