

MARWA MOHAMED ABDEL RAZEK

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CAREER OBJECTIVE:

Experience accounting + 20 years in the field of real estate with **Ph.D. in finance and investment**, holds **PHD degree in finance and investment** and **financial modeling and valuation analysis Certificate (FMVA)**, and excellent in accounting, Forecasting & Budgeting, and Financial Planning & Analysis,

KEY SKILLS:

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- Financials Reporting.
- • Forecasting & Budgeting
- • Financial modelling and analysis
- Business valuation, merge and acquisition,
- Training ski;;s.
- Accounting software , ERP ODOO , QUICKBOOK , XERO ,
- Fintech

WORK EXPERIENCE:

FREELANCER –

(2022-PRESENT)

WORK ON MANEY PLATFORM LIKE FREELANCER, UPWORK, AND MOSTQUALN, DONE MANYY JOB REQUIREMENT SUCH AS FINANCIAL ANALYSIS FOR PERFORMANCE VALUATION USED KEY PERFORMANCE INDICATORS, FINANCIAL MODELLING FOR INVEMENT DECISION, FIANCIAL REPORTING PREPARATION FOR SAUDI – ARABIA CLIENT

REACTS SOFTWARE SOLUTION.

(Nov2021-2022)

Financial manager (Part Time)

- Prepare business activity reports, financial statements, and forecasts.
- Make sure financial legal requirements are met.
- Find ways to reduce or maintain costs by studying financial reports and business processes.
- Analyze market trends to discover business opportunities and maximize profits.

AL MAAMOURRA for housing and development company, Alexandria.

(Jun2017-Present)

Finance Director

- Manage budget for project construction cost 270 million Egyptian pound.
- Set targets for and supervise all accounting and finance personnel (management accountants, internal auditors, etc.)
- Develop the corporate fundraising strategy and manage relationships with partners and investors
- Lead Device financial resources by searching available tools and comparing them and choosing the lowest cost of capital – during my work I apply Islamic tools.
- Conduct analysis to make forecasts and report to upper executives
- Plan cash flow monthly.

AL MAAMOURRA for housing and development company, Alexandria.

(May2009-Jun2017)

Senior Accountant

- Summarized and prepared financial status and transactions reports, including a profit and loss statement, and other necessary reports
- Created all financial records in the general ledger, and prepared financial reporting with disclosure.

- Complied with all federal, state, and local protocols including legal requirements, and interpreted new and existing legislation.
- Assisted with preparing and monitoring budgets.
- Implemented work related to external audits in the periodic review of the financial record
- Guided junior accountants and other staff by answering questions.

AL MAAMOURRA for housing and development company, Alexandria.

(Feb2001-Jun2009)

Accountant

- Performed payroll functions in an accurate and timely manner, and submit payroll taxes.
- Conducted reconciliation of all accounts on an as-need basis.
- Interpreted and applied accounting policies, rules, and regulations to all work in order to ensure compliance with applicable standards.
- Prepared financial reports through collected, analysis, and summarization of data.
- Monitored financial transactions and reports.

EDUCATION:

Academy for Science, Technology and Martine Transport, Alexandria.

(2019-2025)

- PHD in finance and investment.

Arab Academy for Science, technology and Martine Transport, Alexandria.

(2015-2019)

- Master degree in finance and investment.

Alexandria university, Alexandria.

(1997-2001)

- Bachelor of commerce.
- **Major:** Accounting and auditing.

PRPFESIONAL DEVELOPMENT:

- Certified of manager (CM)- 2015.
- Certificate of international financial reporting, ACCANOVEMBER 2015.
- Diploma in banking and investment financial, Alexandria University.

PROFESSIONAL TRAINING:

- Prepare data analysis, Google certificate.
- Financial Modeling and Valuation Analyst (FMVA) In Process
- Real estate development modelling master, Udemy.

PUBLICATIONS:

Marwa.

(2014)

- Association between corporate social responsibility disclosure and corporate governance – a survey of Egypt, research journal of finance and accounting, pp. 93-98.

Marwa.

(2014)

- Association between corporate risk disclosure and firm performance in emerging country – the case of Egypt, journal of empirical studies ,1(3), P.P.105-115 Page 3 of 5.

Marwa.

(2014)

- Association between internal auditing function, quality and external audit costs – evidence, 'Research Journal of finance and Accounting, 5, (20), pp. 104-109.

El Sayed, Marwa.

(2013)

- Association between corporate governance and corporate disclosure, a critical disclosure, journal of public administration and governance, 3 (3), pp. 94-107.

Abdel razek, Marwa.

(2012)

- Association between earning, management and corporate governance – a survey of Egypt, the research journal of finance and accounting, 8, (3), pp: 128-131.

Abdel razek, Marwa.

(2012)

- New model for balance scorecard, research journal of finance and accounting, 3(10), P.P:7-15.

Abdel Razek.

(2011)

- Proposed model of balanced scorecards for enterprise governance, public policy and administration, research journal,1 (2).

El Sayed, Wickremasinghe, Abdel Razek.

(2011)

- Association between strategic cost management and enterprise risk management: a critical literature review, journal of corporate ownership and control, 9. (1) Pp: 184-195.

Hussainey, El Sayed, Abdel Razek.

(2011)

- Factors affecting corporate social responsibility disclosures in Egypt, journal of corporate ownership and control, (8), (4), pp: 432-443.

SKILLS:

Language skills:

- **Arabic:** Mother Tongue.
- **English:** Fluent.
- **French:** Fluent.

Technical skills:

- Professional User of **Microsoft office.**
 - Quick book
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