Ahmed Raslan

ACCOUNTANT

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PROFESSIONAL EXPERIENCE

Accountant 03/2025
DB Events (Exhibitions & Conferences) Riyadh, Saudi Arabia
Prepared estimated event budgets and monitored actual expenses to ensure financial compliance.
Calculated operational and logistical costs accurately to achieve target profit margins.
Managed and periodically reconciled AP/AR accounts with clients and vendors.
Tracked contracts and financial claims for equipment and audio-visual suppliers.

Accountant 01/2024 – 08/2024
Working for Fun Company for managing parties,conferences and events 6.October . Egypt
- Recorded daily journal entries, payment and receipt vouchers, and updated financial records on accounting software.
- **Event and project budgets:** Prepared estimated budgets for each party or exhibition and monitored actual expenses compared to the planned ones.
- **Client and vendor accounts:** Managed accounts payable and receivable, followed up on artist contracts and dues for equipment and audio-visual companies, and collected ticket revenues or exhibition sponsorships.
- **Financial reports:** Prepared periodic reports and an income statement for each event separately to determine the volume of profits or losses.

Cashier 01/2022 – 11/2023
Employment at Various Restaurants and Retail Stores Tanta, Egypt
Managed POS transactions, daily cash reconciliations, and invoicing with high accuracy, ensuring proper cash drawer balancing and precise daily sales reporting.

ACCOUNTANT 03/2019 – 12/2021
Tanta Scan Radiology Center Egypt
Prepared and submitted medical claims to health insurance companies.
Followed up on financial settlements and payment collections.
Prepared and processed employee payrolls.
Monitored and managed medical supplies inventory.

EDUCATION

Bachelor of Commerce Department of accounting | 2018 08/2014 – 07/2018
New Cairo Academy
Grade very good

COURSES

ICDL _Ain Shams University 12/2016
Egypt

Restaurant Accountant Course 06/2022
Tanta,Egypt

Professional Financail Accountant Course 06/2022
Tanta,Egypt

Advanced Excel 06/2022
Tanta,Egypt

Countracting Accountant Course 07/2023
Tanta, Egypt

LANGUAGES

- Arabic
- English