SALAH YOUSSIF HAFIZ AMIN

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OBJECTIVE

supporting the accounting team by accurately maintaining financial records, processing transactions, and assisting with financial reporting.

SKILLS AND ABILITIES

Accounting Principles, Financial Reporting, Bookkeeping, Auditing and Compliance, Organizational Skills, Time Management, Analytical Skills, Attention to Detail, Teamwork.

EXPERIENCE

Al Mohandes Contracting Company – Egypt,Sohaq **2025-present**

- maintaining financial records, processing transactions, and assisting with financial reporting and analysis.

Ahmed Refaat Legal Accountant Office – Egypt,Sohaq **2021-2023**

- support the preparation of financial statements, manage accounts payable and receivable.

EDUCATION

Sohaq Umiversity **2024**

Faculty of Commerce - Accounting Department - Good Grade

CERTIFICATES

- Accounting Excel 2024
- Diploma in Electronic Accounting 2024
- PFA 2023
- ICDL 2023
- English 2023
- Marketing 2023

COMMUNICATION

Excellent verbal communication skills, demonstrated through.

LEADERSHIP

ability to identify issues, analyze situations, and develop effective solutions.