

Curriculum Vitae

Personal Information

Name: Mosaab Mostafa Shnber

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Address: Tripoli, Libya

Languages:

- Arabic: Native
- English: Intermediate

Professional Summary

A highly skilled accountant with extensive experience in accounting, supervision, and procurement management.

Equipped with a strong academic background in accounting and exceptional technical and interpersonal skills,

including proficiency in Microsoft Office, critical thinking, and working under pressure.

Adept at time management and multitasking, with a focus on delivering high-quality performance to achieve organizational objectives.

Educational Qualifications

Bachelor's Degree in Accounting

- Faculty of Administrative and Financial Sciences, Tripoli
- Grade: Good

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Work Experience

Accountant - Lajlek Sayidaty Company for Clothing Import (January 2023 - Present)

- Prepare and analyze financial data and periodic reports.
- Manage financial accounts and ensure compliance with accounting standards.

Accountant - Tataweer Real Estate and Tourism Investment Company (November 2024 - Present)

- Review financial records and prepare performance reports.
- Enhance financial processes and support investment decision-making.

Site Supervisor & Procurement Officer - Emar Al-Khuroob Company (January 2022 - April 2022)

- Managed procurement operations and ensured the availability of required materials.
- Supervised on-site tasks to ensure efficiency and quality.

Cashier - Rodeo Restaurant (February 2021 - August 2021)

- Handled daily cash transactions and ensured accuracy in financial records.

Cashier (January 2018 - June 2018)

- Delivered exceptional customer service and managed daily financial operations.

Training

Accounting Training Program - Oil Clinic (April 2024 - July 2024)

- Gained practical experience in financial accounting and record management.
- Enhanced skills in financial data analysis.

Technical & Personal Skills

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- Advanced proficiency in Microsoft Office (Word, Excel).
- Strong computer skills.
- Time management and prioritization.
- Ability to work under pressure and meet deadlines.
- Critical thinking and problem-solving.
- Quick learner with adaptability to dynamic work environments.
- Multitasking and effective teamwork.

Note

Committed to continuous learning and skill development to support organizational goals and vision.