

Youssef Mabrouk

Financial Accountant (Excel Specialist)

youssef.pfa22@gmail.com | +201096574019

Cairo, Egypt

Military Status: Fully Exempted

Objective

Detail-oriented accountant seeking to apply strong Excel and accounting knowledge in a dynamic financial environment. Eager to contribute real-world skills in bookkeeping, data analysis, and automated spreadsheets.

Professional Summary

Skilled accountant with hands-on experience in manual accounting using Excel. Built a full American Journal (daily journal) system from scratch. Completed specialized courses in professional financial accounting and Excel for accountants.

Work Experience

Financial Accountant | Badr Tex, Cairo | 2024

- Managed daily transactions using Excel (journal entries, ledgers).
- Designed and maintained inventory tracking sheets.
- Built and used an American journal system in Excel for bookkeeping.

Shipping Agent | Online Shipping Co. | 2021

- Tracked and reported over 100 monthly payments using Excel.
- Maintained client payment logs and followed up on discrepancies.

Education

Bachelor of Commerce, Accounting

Ain Shams University | 2019-2022

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Courses & Projects

- PFA - Professional Financial Accountant Certificate
- Excel for Accountants - Online Course
- Designed a full American Journal system using Excel.
- Created automated financial templates: cash flow, inventory, and ledgers.

Skills

- Advanced Excel: Pivot Tables, VLOOKUP, Conditional Formatting
- Bookkeeping | Financial Reports | Journal & Ledger Design

Languages

Arabic (Native) | English (Elementary - Can handle financial documents)

Tools

Excel | Google Sheets | Microsoft Word