

Personal Information

Full Name: Mohamed Ibrahim Abo Mslam Zaky

Date of birth: 28 Jan, 1993

Place of birth: 10 Wahdan Ahmed St, off Al-Mashaya Street-2, the Military
Hospital and the Japanese School, Zagazig

Social status: Married

Military status: Completed

Religion: Moslem

Mobile: 01200323779

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Objective

Seeking for a job that accepts my education experience and develops them.

Education

College Degree

- Zagazig University
- Faculty of Commerce
- Accounting Department
- Grade: Very Good
- Graduation year: 2015

Personal Skills

- Ability to organization, planning and making decision.
- Dealing with others in an effective manner.
- Ability to work under pressure.
- Self-motivated, dependable.
- Working as a member of teamwork.
- Creative.

Work Experience

From February 2017 till August 2017

- Jet Care Pharma for veterinary medicines.

Job title: Sales Man

Description:

Was sell products and deal with customers.

From September 2017 till September 2018

- Jet Care Pharma for veterinary medicines.

Job title: Accountant

Description:

Was responsible for customers and suppliers accounts, cash and inventory movements.

From September 2018 till December 2022

- Capital international group for vet.

- الشركة العالمية الشرقية للأدوية واللقاحات البيطرية

Job title: Junior Accountant

Description:

- Was responsible for customers and suppliers accounts.
- Entering purchase and sales invoices, payment cash and cash receipts.
- Responsible of Cash and inventory movement.
- Banks movements.
- Taxpayer portal

From January 2023 till now

• **Brand (Afro2012) for clothes**

Job title: Senior Accountant

Description:

- Was responsible for customers and suppliers accounts.
- Entering purchase and sales invoices, payment cash and cash receipts.
- Responsible of Cash and inventory movement.
- Banks movements.
- Taxpayer portal.
- Salaries of management and employees.
- Prepare all financial statements.

Language Skills

- **Arabic** Native language
- **English** good

Computer skills

- **Excellent** (Word, Excel, Internet and Scanner)
- **Excellent** (ERP system of accounting)
- **Good** (Power point & Peachree)

Workshop

- The electronic Accounting in Peachtree & Excel.
- Attended Workshop on the power of the word in the unity of communication skills to manage development projects at Zagazig University.
- Attended Workshop about Entrepreneurship.