HOSSAM HAMDAN MOWAFY

Night Auditor

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SUMMARY

I am a motivated and ambitious recent graduate with a Bachelor of Commerce degree, seeking a challenging role in the finance sector. My experience as a Night Auditor and Store Keeper has equipped me with valuable skills in financial transactions and inventory management. I am proficient in Microsoft Office and Suite 8, and I possess good communication and teamwork abilities that enhance my effectiveness in a professional setting

EXPERIENCE

Night Auditor

White Valley Palace

04/2024 - Present Hurgada, Egypt

A hospitality establishment that offers lodging and various guest services

- Responsible for reviewing invoices and checks
- Examine food and beverage invoices to detect any errors or malpractices related to billing
- Report to management on revenue on a daily sales
- Recorded financial transactions on Suite 8 System and Microsoft systems

Store Keeper

Aluminum Factory

01/2020 - 12/2022 Nag Hammadi, Egypt

A facility engaged in the production and processing of aluminum products

- Responsible for inventorying the equipment store
- Recorded the entry and exit of equipment
- Conducted periodic inventory of the store

SKILLS

Suite 8 system | Sun System | Microsoft Office | Microsoft Power Point | Outlook

EDUCATION

Bachelor of Commerce

South Vally University

09/2018 - 06/2022 Qena, Egypt

LANGUAGES

Arabic
Native

English
Advanced

STRENGTHS

Professional Strengths

Self-motivated, ambitious, reliable and hard worker

Communication Skills

Excellent in communication skills and a good team player

Time Management

Able to meet deadlines and achieve required results