Ibrahim alaa eldin



Profile

Focused Accountant professional with 5 years of experience maintaining financial records and reviewing account activity.

Proven track record of developing accurate spreadsheets and delivering organized reports.

Accomplished in taking on tasks within strict deadlines while prioritizing urgent needs.

Experience

Paxal Pharmaceutical | *May 23 to Now*

Title: General Accountant and Clients Accountant

Elshawa Group for Trading| *Nov 22 to May 23*

Title: General Accountant and Clients Accountant

Bluebell Pharmaceutical | *Jun 20 to Nov 2022*

Title: General Accountant and Clients Accountant

Donia Factory | *Mar 18 to Jun 20*

Title: General Accountant and Clients Accountant

Tasks

- Gathered financial information, prepared documents and closed books.
- Handled day-to-day accounting processes to drive financial accuracy.
- Documented cash, credit, fixed assets, accrued expenses and line of credit transactions.
- Reported financial data and updated financial records in ledgers and journals.
- Reconciled account information and reported figures in general ledger by comparing to bank account statement each month.
- Produced timely and accurate financial and progress reports and submitted for consideration during key decision-making progress.
- Led daily general ledger entries, using double-entry accounting method and check books.
- Investigate daily variances and corrected errors to resolve discrepancies.

Contact

Mansoura, Dakahlya, Egypt

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Education

Mansoura University

Faculty of commerce
| May 2016 |

Accounting and Business Management Department

Grade: Good

Skills

- Accounting programs
- Microsoft Office
- Finance
- Account reconciliation
- Financial management

Language

- Arabic
- English