



MEKHAIL ALKES ESKANDAR KAMEL MEKHAIL ACCOUNTANT

Date of Birth:
07/02/1997

SUMMARY

I just used to be Self-motivated. Having excellent team working ability and Excellent leadership skills while working under pressure Taking the initiative at critical situation focusing on my duty, doing it with confidence and determination .adaptable with the surrounding circumstances.

CONTACT

PHONE:
01121743445

Address:
19 Street 40, Mansheyet El-Tahrir,
Ain Shams, Cairo.

EMAIL:
mekhaelkomoseskandar@gmail.com

Military Status: Exempted

LANGUAGES

Arabic : Mother Language
English: Good

EDUCATION

Bachelor of Commerce : 2020 Beni Suf University, Egypt.

WORK EXPERIENCE

- Accountant at Cairo House Company from October 2024.
- Accountant at Accounting Office from October 2023 to September 2024.
- Call center Agent at Banque Misr from April 2023 to September 2023.
- Call center Agent at The National Bank Of Egypt from 20 February 2022 to 20 February 2023.
- Technical support call center at WE from September 2021 to February 2022.
- Accountant Entry level at Al-Alamia Group for Electrical Devices at Cairo midtown from September 2018 to May 2019.
- Elmanahry office for feed and poultry - Accountant safe box agent from February 2018 to August 2018.
- Pharaoh Pharma for medicine safe box agent from July 2017 to January 2018.

SKILLS

- Project management
- Strong decision maker
- Complex problem
- Certifications
- Creative Innovative Service-focused

Certifications

- ICDL
- Advanced Excel
- Oracle Financial - Odoo

TO WHOM IT MAY CONCERN

This is to certify that MR. Mekhail Alkes Eskandar Kamel Mekhail has employed in Majorel Company from 20-Feb-22 To 20-Feb-23 as a Customer Service Representative – NBE Account.

During this period, Mr. Mekhail has been attentive, hardworking, knowledgeable, effective, sincere and he Achieved all the assignments given to him with a respectful attitude towards his supervisors, managers, and Colleagues.

This letter is to certify that the employment contract of Mr. Mekhail has ended, where he has Submitted all related documents and company property and the company has no further claim or demand for whatsoever against him.

This certificate has been issued upon his own request without any legal responsibility on the company.

Employee Relations Associate Manager



Said Ibrahim



شهادة خبرة

يشهد مكتب بيت الخبراء للإستشارات المالية والضريبية

بأن الأستاذ / ميخائيل القس اسكندر كامل ميخائيل قد شارك فى الاعمال التالية:

- التوجيه الفني المحاسبي وتسجيل العمليات بالدفاتر المحاسبية طبقا للطرق المحاسبية المختلفة.
- تصميم النظم المحاسبية المستندية والدفترية باستخدام الكمبيوتر.
- اعداد التسويات الجردية والحسابات الختامية والقوائم المالية المختلفة طبقا للمعايير المحاسبية المصرية.

وذلك خلال الفترة من ١ / ١٠ / ٢٠٢٣ إلى ٣٠ / ٩ / ٢٠٢٤

ويشهد له المكتب بكفاءة عالية فى العمل وفاعلية فى اداء المهام المكلف بها بالتعاون مع زملائه فى العمل كما نشهد له بحسن السير والسلوك.

وقد اعطيت هذه الشهادة بناء على طلبه وتقديراً منا لجهوده وتميز علمه

بيت الخبراء
للإستشارات المالية والضريبية

محمد كرم عبدالحسن

محاسب قانونى

س.م.م ٣٣٨٩٧

TM



ICDL
International Computer
Driving Licence

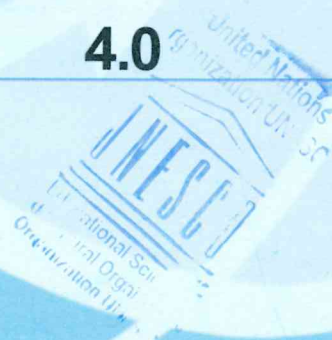
ICDL Certificate

This is to certify that

Mikheil Elkess Eskandr Kamel

has successfully passed all modules required for the granting of the
International Computer Driving Licence
Syllabus Version:

4.0



ICDL Licence

Date

20-FEB-2018 UN1204160

Serial Number



European Computer
Driving Licence Foundation

REPORT

Candidate : Mikheil Elkess Eskandr Kamel

Skiscard : Un120312440

Nationality : Egyptian

has successfully completed the following modules
Syllabus Version : 4.0

Module	Module Name	Date	Product	Score	Result
1	IT	02- Jan- 2019	ICDLS4WXP	96 %	Pass
2	WINDOWS	09- Jan- 2019	ICDLS4WXP	94 %	Pass
3	WORD	16- Jan- 2019	ICDLS4WXP	97 %	Pass
4	EXCEL	23- Jan- 2019	ICDLS4WXP	94 %	Pass
5	ACCESS	06- Feb- 2019	ICDLS4WXP	92 %	Pass
6	POWERPOINT	13- Feb- 2019	ICDLS4WXP	92 %	Pass
7	INTERNET	20- Feb- 2019	ICDLS4WXP	93 %	Pass



Manager Academy



HEAVEN ACADEMY CERTIFICATE

This is to certify that:

Mekhail Alkes Eskandar Kamel Mekhail

Attended a course entitled: Advanced Excel

During: Oct 2024



Asmaa Ali

General Manager



M. Abd elqader

Instructor



HEAVEN ACADEMY CERTIFICATE

This is to certify that:

Mekhail Alkes Eskandar Kamel Mekhail

Attended a course entitled: Oracle Financial - Odoo

During: Oct 2024



Asmaa Ali

General Manager



M. Abd elqader

Instructor