Shiref Adel

00201142886679

Shirefadel266@gmail.com

Masaken/ Nasser -Gateway 4 - Hadaeq Elkoba-Cairo-Egypt

Career objective:

I seek to work in your organization and utilize my skills, the proper performance of my duties and to meet the expectation of my seniors, I have been able to so far.

Education:

May 2020 B.Sc. degree in Accounting
Benha University
Faculty of Commerce

Work Experience:

- Professional Financial Accountant Course.
- Trained as financial accountant in Sherif Zanaty office (accounting and taxe soffice).
- General Manager of Department of Separation of Printing Caskets at **laser online** office.
- works as a head cashier at **Domina coralbay** hotel-from (Aug 2023) to (Apr 2024).
- Electronic billing accountant at **Prifix** Electronics Company from (Apr 2024) to (Aug 2024) .
- General accountant at **Al-Shall** Food Products Company from (sep 2024)to(May2025) .
- General accountant at **AMLAK** company from (May 2025)untill now .

skills:

- Computer skills
- Microsoft office
- Excellent presentation and communication skills
- Time management abilities
- Work under pressure
- Attention to details
- Problem solving
- Organization
- Acting as a team member
- Hard worker and excellent learner

Languages:

- Arabic: Native
- English: good at reading and writing and good spoken.

Additional Info:

- Military Status: Completed
- Date of birth: 1st Oct 1996
- I have a private driving license