MOHAMED KAMAL ATTIA

PERSONAL DATA

- Birth date : 24 June. 1987 Nationality : Egyptian
- Marital status : Married Military status : Exempted

EXPERIENCE

❖ **November 2013 - November 2014 :**

- Ecco international (Vodafone Egypt)

Customer Service :

- Customer Service Representative For Data Validation Clients

❖ **June 2013 – May 2017 :**

- T-Plus

Sales Representative :

- Sales Representative & accountant for the importation of leather products

❖ **June 2018 – Dec 2021 :**

- Engineers Consulting Group (ECG)

Auxiliary services

- Auxiliary services

❖ **October 2021 – UP Till Now :**

At Xpert Electromechanical Business

Logistics specialist and Cost Accountant

- Monitoring, directing, planning, developing financial strategies, coordination and activating work.
- Controlling customer and credit balances, supervising customer follow-up, providing management with customer debt levels, and drawing up credit and collection policies.
- Work to clarify the vision and convey a correct image of management

and provide advice as well as the work of financing structures and sources of expenditure and the work of the list of expected cash flows and the preparation of financial budgets.

- Preparing periodic and annual final accounts, analyzing them.
- Supervising the testing, appointment and training of financial management staff
- Researching and proposing sources of funds, whether from banks or through internal funding sources
- Work with ERP System Odoo
- Know abuto all Documents for shipping and logistics

EDUCATION

- Department of Business Administration (Equivalent Bachelor of Commerce).
- Year of graduation: 2008.
- Workers University Cairo.

COURSE

- General Accounts (Manual - Computerized) from 1/5/2010 to 29/5/2010 .
- Cost Accounting from 13/5/2010 to 24/5/2010 .
- Financial analysis from 3/4/2016 to 12/4/2016 .
- Odoo ERP System

SUMMARY OF QUALIFICATIONS

- Experience with Financial/ERP systems and understanding implementation of best practices in business processes
- Cooperative, creative, dependable and attention to detail.
- Highly motivated and eager to learn.
- Excellent analytical and problem – solving skills.
- Work under pressure and stress without compromising quality.
- Strong communication, interpersonal and teamwork skills.
- MS Office professional user

LANGUAGES

- Arabic : Mother tange
- English : Good

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