Gasser Abdelhamied Elshafay

010 225 60928 | gasserhamied2@gmail.com | Zahraa madint naser, Egypt | LinkedIn

Experienced GL Accountant with expertise in managing general ledger accounting for diverse regions, including overseeing audits, tax compliance, and financial analysis. Proven track record in cash management and financial reporting, ensuring accuracy and compliance across multiple branches. Skilled in payroll management, inventory optimization, and fostering strong client relationships to enhance organizational efficiency and profitability. Holds a Master of Public Accountant (MPA) with specialization in Financial Accounting, bringing advanced financial analysis and strategic planning skills to optimize business operations.

KEY COMPETENCIES

- General Ledger Accounting
- Audit and Tax Accounting
- Cash Management
- Financial Analysis
- Customer Relationship Management
- Financial Reporting
- Payroll Management
- Inventory Management
- Communication Skills
- Team Supervision

PROFESSIONAL EXPERIENCE

J&T Express Egypt

Accountant **Feb 2023 - Present**

- Managed general ledger accounting for the East region at J&T Company, overseeing Canal cities, Dakahlia, Tanta, Menoufia, and Sharkia region.
- Working on ERP system " Ncc"
- Audit, Tax Accountant, and Supervisor of all accounts in four governorates.
- Supervise all transfers from delegates.
- Manage and follow up on all withdrawals and deposits in 26 regions across Mansoura, Ismailia, Tanta, and Sharkia governorates.
- Ensure custody of all branches is adequately maintained
- Review all invoices, including tax invoices
- Design cash management systems for all Canal Cities branches for periodic follow-up
- Conduct comprehensive accounting analysis of profit and loss over 3-month periods.
- Headquarter Accountant (2025)

Elmasria Group Logistics, Cairo

Accountant **Oct 2022 - Feb 2023**

- Formerly served as an AR, Tax, and Audit Accountant.
- Managed relationships with major international logistics companies such as A Green, Hamburgsud, Maersk Martico, etc.
- Handled interests and submitted tax returns.
- Reviewed all customer balances to ensure accuracy.

OPPO, Ismailia , Cairo

Accountant **March 2020 - Nov 2022**

- Managed treasury, customer, and general accounts and oversaw some tax transactions.
- Ensured timely settlement of payroll with the bank.
- Handled branch payments and expenses efficiently.
- Administered employee phone lines to facilitate effective communication.
- Completed bank forms and applications for new employees.
- Managed electronic wallets for retailers, including adding incentives as needed.
- Conducted bi-monthly evaluations of branch inventory to optimize resources.
- Managed employee financial custody to ensure accurate payments and compliance.

MT Energy and Distribution Company, Ismailia branch

Agent **March 2020 - June 2020**

- Managed a beverage distribution agency project

Suez Canal Consulting and Training SCOO, Ismailia
Accountant **Sept 2018 - Jan 2019**

- Set up 200 student accounts daily, manage finances, and create emails
- Prepare printed materials for students and provide customer support for online systems
- Manage daily cash inflow for printing services, student classes, and cafeteria
- Perform monthly company accounting, write reports, and manage balance
- Implement American journal for monthly calculations of payroll, income, and expenses

TRAININGS

Summer 2017
Trainee, Bank MISR, Ismailia -Islamic Branch

- Specialized in customer service, promoting loans and explaining application procedures to customers.
- Managed account openings for approximately 200 new customers and handled specialized checking accounts during peak holiday periods.
- Processed documentation for customers applying for visa cards.

Summer 2017
Intern, Arab Contractors Company, Ismailia

- Prepared vouchers and invoices for required building materials.
- Conducted data entry and coding for employee information in the main system.

COURSES

- **Audit Course:** Completed at HESABAT MISR, Cairo, covering modules in Accounting, Taxes & Financial Excel Requirements, and Professional Financial Accountant (2018).
- **English ICDL Course:** Completed at Ministry of Defense Language Institute (MODLI), Ismailia, covering modules in Excel, Word, PowerPoint, IT, and Windows (date not specified).
- **BMC Course:** Completed at EYOUTH Egypt, focusing on small and moderate project administration, financial risk management, and customer acquisition strategies (date not specified).
- **TOEFL**

EDUCATION

- **Master of Public Administration (MPA):** Completed with a specialization in Financial Accounting, achieving a grade of B+.
- **Bachelor of Commerce:** Earned from Suez Canal University (SCU), Ismailia in June 2018, with a focus on Accounting and achieving a grade of Good.

EXTRACURRICULAR ACTIVITIES

- Member, Green Team, Takatof Students Organization, SCU: Participated in various awareness campaigns, organized blood donation drives, and contributed to environmental education initiatives to promote awareness (September 2016 - 2017).

LANGUAGE

- Arabic: Native
- English: Proficient
- Chinese: Basic