ZAHER SHAABAN ABDELWAHAB

Accountant

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Türkiye

PROFESSIONAL SUMMARY

Dedicated and results-driven Accountant with over two years of experience and a proven track record of excellence in financial analysis, reporting, and compliance. Experienced in maintaining accurate accounting records and implementing efficient financial procedures to support strategic decision-making processes within organizations. Possessing strong communication and collaboration skills to work effectively with internal departments and ensure adherence to accounting principles and regulatory requirements.

KEY COMPETENCIES

- Financial Analysis
- Reporting
- Accounting Records Management
- Journal Entries
- Microsoft Office
- Reconciliations
- Compliance
- Financial Procedures Implementation
- Communication Skills
- Time Management

EXPERIENCE

Accountant

National Egyptian Drilling and Petroleum Services Company (DASCO) | February 2024 - Present

- Perform financial analyses and prepare reports to facilitate strategic decision-making processes within the company.
- Maintain accurate accounting records, including preparing journal entries, reconciliations, and financial statements.
- Collaborate with internal departments to ensure compliance with accounting principles and regulatory requirements while also assisting in implementing efficient financial procedures.
- Assist in developing and monitoring annual budgets, providing insights and analysis to support budgetary decisions and cost control measures.

Treasury Accountant

Fawry Electronic Services Company | March 2023 - February 2024

- Safeguarded company assets by managing and maintaining the security of the treasury, ensuring accuracy in cash handling procedures, and adhering to internal controls and policies.
- Executed daily cash management activities, including monitoring cash flows, preparing cash forecasts, and optimizing liquidity to meet operational needs efficiently.
- Collaborated with financial institutions to negotiate favorable terms for banking services, such as credit lines, interest rates, and foreign exchange transactions, minimizing costs and maximizing returns on idle cash.

Assistant Accountant

Accountant’s Academy | March 2022 - June 2022

- Conducting inspections of Fixed Assets (FA), Accounts Receivable (AR), Accounts Payable (AP), cash and cash equivalents, Inventory, Expenses, Deferred Revenue, and Partner Accounts.
- Assisted in preparing monthly financial statements, including balance sheets, income, and cash flow statements, providing valuable support for management decision-making and financial reporting requirements.

CERTIFICATE

- Awarded Certificate of Excellence by the Ministry of Higher Education, Giza, for outstanding academic achievement in Accounting at the Higher Institute for Managerial Sciences, Tamouh - Giza.

COURSES

- PFA
- Electronic Accounting Course
- Accounting Book Course
- ICDL
- English course at 4Level1 Academy

EDUCATION

Bachelor’s Degree in Accounting - 2022

- University: Ministry of Higher Education, Higher Institute for Managerial Sciences, Tamouh-Giza.
- GPA: 98%
- Achieved the top position among my peers over a four-year academic period.

LANGUAGES

Arabic: Native
English: Intermediate