AHMED MOUSTAFA

ACCOUNATANT

CONTACT

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10 street Mostasharen-Toson/Alexandria

SKILLS

Microsoft office

ICDL

PFA

English

EDUCATION

Bachelor of Commerce

Damanhour of University

2019-2023

Fresh graduate in 2023 with a good general grade

LANGUAGES

Arabic

English

PROFILE

I'm thrilled to be applying for the position of Accountant that was advertised on your website. I believe that my education, skill set, and experience make me a suitable candidate for this vacancy.Accountants help businesses make financial decisions by collecting, tracking, correcting, and communicating the financial position of the company. They record transactions, compile and analyze data, perform audits, assist with budgets and financial forecasting, compute taxes, and report their findings to management and other entities, such as the IFRS or investors.

WORK EXPERIENCE

Training in an accounting office (Samir Omer)

2023-2024

- I learned how to make financial statements according to international standards such as the balance sheet, income statement, cash flow statement, comprehensive income statement, and statement of changes in equity with supplementary explanations.
- There are also some developments in how to record expenses and revenues for companies and how to calculate the depreciation of fixed assets and make daily entries and transfer them to the general ledger and then settlement and finally make a trial balance.
- In light of the developments occurring in the field of accounting where there is an application to all companies according to the laws of the Minister of Finance to apply electronic invoices to all companies, the application and work on it and studying how to work in a professional and correct manner.
- I have drawn your attention during the training to how we solve problems and crises that occur at times and to be highly focused in addition to studying all situations accurately and impartially. And to pay attention to how money goes out and comes in and how to deal with banks, companies, warehouses, customers and suppliers with each one working separately and having a financial movement for each one according to the standards.
- All this within two months.

The Accountant

Tarek Abd Elaziz MOhammed

2024 - now

I am now working in an accounting office where I am still learning and I have added a lot to myself such as how to extract legal papers from the tax office and deal with them as necessary and how to hold taxpayers accountable whether natural or legal in addition to social insurance also submitting forms 1, 2, 6 and pensions and the commercial register extracting and renewing it and a certificate of erasure and cancellation and sometimes paying taxes whether general or value added and receiving forms and appealing them and I am still learning and I have more to learn and thank you.