Mohamed Mahmoud

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OBJECTIVE

Highly motivated accountant eager to launch a professional career as a Junior Accountant. Possessing a strong academic foundation in financial reporting and bookkeeping, I am committed to applying this knowledge in a real-world environment. I am dedicated to accuracy, continuous learning, and collaborating effectively within a dynamic finance team, with a long-term aspiration to specialize in financial analysis or auditing and advance towards a Financial Manager role.

SKILLS

Accounting skills:

- Journal Entries, General Ledger, and Trial Balance.
- Financial Statement Preparation: Balance Sheets, Income Statements, Cash Flow Statements, and Statements of Changes in Equity.
- Accounts Receivable and Revenue Recognition
- Account Reconciliation and Adjustments.
- Understanding of IFRS Standards.
- Inventory Accounting and Stock Control Procedures
- Strong foundation in internal controls and financial reporting (CMA-based).

Computer skills:

- Microsoft Excel (Pivot Tables, Vlookup, Conditional Formatting)
- Microsoft Word

Language skills:

Arabic: Native proficiency & **English:** Limited working proficiency

Education

Bachelor of Commerce in Accounting |Final Year
Cairo University

Experience

Marketing Officer & Sales Employee |2022-2025
United Academy for Training and Management - Full-Time Job

- Developed and improved marketing operations across social media platforms (Instagram, LinkedIn, Twitter).
- Created and managed content to promote professional training programs.
- Handled direct sales with clients via WhatsApp and Telegram and Build long-term client relationships.
- Contributed to increased engagement and program registrations through targeted marketing efforts.

Customer Service | 2024
Banque Misr - Summer Internship

- Supported daily customer service operations, including assisting clients with account opening, updating customer information, and handling basic banking transactions.
- Gained hands-on experience in client communication, banking procedures.

Training courses

CMA - Online - In Progress
Accounting Skills For New Supervisor - Online **- Yanfaa Platform.**
Introduction to Financial Planning - Online **- Central Bank of Egypt.**
Professional Diploma in Accounting and Financial Management - Online **- United Academy for Training and Management.**