

Abdu Mahmoud Abouaisha

Personal Data

Name	Abdu Mahmoud Mohamed Abou Eisha
Birth Date	11 April 1988
Nationality	Egyptian
Mobile Phone	+966 549841190
E-mail Address	abduoshey1988@gmail.com
Marital Status	Marriage
Military Status	Exempted
Spoken Languages	- Arabic - English (Good)

Educational Data

University Graduate	Bachelor of commerce – Tanta
Department	Accounting
Graduation Grade	Good
Year	2009

Computer Skills

ERP Oracle:	<ul style="list-style-type: none">▪ Oracle GTHH Financial Application Track - USE<ul style="list-style-type: none">- General Ledger- Accounts Payables- Accounts Receivables- Cash Management- Fixed Asset
MS Office:	<ul style="list-style-type: none">- Preparing Financial Statements- Preparing VAT Report▪ *(ICDL) International computer driving license:<ul style="list-style-type: none">- Windows.- Microsoft Office.- Fluent in using internet applications.

Employment History	
Employer	Aquarius Diving Club , SHARM ELSHIKH , EGYPT
Actual title	Senior Accountant
From	Sep 2009 to Mar 2015

Employment History	
Employer	MEGA TECH REPAIR , DUBAI , UAE
Actual title	General Accountant
From	APR 2015 to JUL 2016

Employment History	
Employer	SAUDI GROUP FOR CONSTRUCTION MATERIALS, RIYADH, KSA
Actual title	General Accountant
From	JAN 2017 to MAY 2019

Employment History	
Employer	BROTHER STEEL COMPANY, RIYADH, KSA
Actual title	Assistant chief Accountant
From	JUN 2019 till NOW

Kindly find below my actual tasks & professional skills:

- 1- Holding official financial statement for the company
- 2- Making periodic financial statements
- 3- Follow up & Control the banks accounts & making monthly adjustment by processing the different between bank account (T account) & monthly bank statement.
- 4- Organizing supplier's payment & controlling their accounts.
- 5- Organizing client's receivable & controlling their accounts.
- 6- Preparing Financial Statements& VAT report

Specialist Courses

1: Accounting

1: Private course in public accounting for construction, industrial & commercial companies by manual & oracle system. (American , French , Italian & English systems)

Iam looking forward to join the team of your respectable company if it possible

THANKS & BEST REGARDS
ABDU ABOUAISHA