

General Accountant **Amr Gamal Rezk Abdul Shafi**

العنوان: السعودية الدمام بقيق

ملف الأعمال:

الموبايل: +966579287306

البريد الإلكتروني:

amrg40299@gmail.com

التواصل

General Accountant with experience in accounting operations and financial reporting, supported by strong IT skills and proficiency in Microsoft Excel and accounting systems

الملخص

Microsoft Excel, Financial Reporting, Accounting Systems, Accounts Payable & Receivable, IT Support & Troubleshooting, Problem Solving

المهارات

–Accountant | 2025

الخبرات العملية

Al Hind Trading Company

- Recording daily financial transactions and journal entries
- Preparing financial reports and bank reconciliations

Accountant | 2022–2024

Al-Safwa General Contracting & Supplies

- Managed accounts payable and receivable
- Assisted in preparing monthly financial reports

Higher Institute of Commercial Sciences | 2024

التعليم

جامعي (بكالوريوس / ليسانس)

GPA: Excellent

العربية - اللغة الأم، الإنجليزية - جيد جدا

اللغات