

Someone who likes to make decisions to provide services to the right people and prove himself. I love the customer satisfaction and enthusiasm during the whole process. Managing the work of the creative team and bearing the pressure at work.

looking for a challenging where I can apply my abilities as a hard worker with high professional skills with the team work.

Professional Experience

❖ Ottoman Perfumes for Import and Export, Jordan

Senior accountant (Oct 2022 - Current)

- Follow up on daily records.
- Work on the costs of imported goods.
- Follow up, collect and recover taxes.
- Work on accounting for salaries, commissions, and social security.

❖ Jawana For Import and Export, Jordan

Senior accountant (Dec 2021 - Sep 2022)

- Recording and auditing daily entries.
- Carry out the physical inventory and match it to the system.
- Salaries, commissions, overtime, and financial statements.

❖ Ramadan Abu Lebbeh Sweets Co, Jordan

Accountant (Mar 2016 - Sep 2021)

- Enter daily financial restrictions.
- Processing purchase and sales invoices and closing funds.
- Entering adjustment entries and processing inventory adjustments

❖ Hisham AlKaraki Office for Auditing, Jordan

Accountant (Feb 2014 - Jan 2016)

- Invoice auditing.
- Study taxes and know accounting standards.
- Work on cash flow and its statements.

Education

❖ Financial accounting in English

BALQA APPLIED University - Faculty of Business, Salt (center)- Jordan

Bachelor's degree Graduation Date | 2014.

❖ Information Technology

Secondary School (TAWJIHI)

AHMAD TOQAN School Graduation Date | 2009.

Skills

- Able to work within a team or independently.
- Able to analysis and deal with new ideas.
- Able to learn and communicate quickly.
- Able to deal with any accounting programs easily.
- Web design professionally.
- Dealing with Internet professionally.
- Mastering dealing with computer software and applications.
- Maintenance works in the computer hardware and software professionally.
- Excellent knowledge in computer especially in using windows MS office such as (Word, Excel, Power point, Internet...etc.).

Reference:

1. Name: Sami Mohammad Alomari.

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Job title: Financial manager.

2. Name: Mohammad Mazen Mar'ashly.

Mobile: +962787796532

Job title: General Manager.

3. Name: Mohannad Waleed Rahmoun.

Mobile: +962781176644

Job title: Chief Accountant.