

Mahmoud Eid Ali Taman

Accountant

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Objective

Detail-oriented and results-driven Accountant with over five years of experience in financial management and accounting within the fertilizer and chemicals industry. Proven track record of optimizing financial processes, enhancing accuracy, and supporting strategic decision-making. Seeking to leverage my expertise in financial reporting, account reconciliation, and process improvement to contribute to the success of a forward-thinking organization.

Work Experience

Accountant at El Hosary for Fertilizers and Chemicals Company, Mansoura | Sep 2023 – May 2024

- Maintained and updated financial records, including general ledger entries, accounts payable, and receivable.
- Prepared monthly financial statements and reports to support management decision-making.
- Reconciled bank statements and performed regular audits to ensure accuracy of financial data.
- Managed the processing of invoices and ensured timely and accurate payments to vendors.
- Assisted in budget preparation and financial forecasting, providing insights on financial trends and variances.
- Coordinated with internal and external auditors during financial audits, ensuring compliance with regulatory requirements.

Accountant at El Safa for Fertilizers and Chemicals Company, Mansoura | Dec 2018 – Jan 2020

- Managed daily accounting tasks, including recording transactions, reconciling accounts, and maintaining accurate financial records.
- Prepared financial reports and summaries to support business operations and management decisions.
- Monitored and processed accounts payable and receivable, ensuring timely and accurate transactions.
- Assisted in the preparation of financial statements and annual budgets.
- Conducted regular account reconciliations and resolved any discrepancies.
- Coordinated with external auditors to facilitate smooth audit processes.

Four years of experience in the supermarket field. I owned a supermarket for four years, gaining experience in dealing with suppliers and customers, as well as managing the market's accounts.

Education

Bachelor Of Commerce, Mansoura University

- Accounting Department
- Graduation Year: July 2017
- Overall Grade: Pass

Courses and Training

- The Comprehensive Chief Accountant - Rising Star Financial Services | 6 Feb 2024
- Professional Cost Accountant Course (PCA)

Skills

Soft skills

- Hard Worker, Self-motivation
- Computer Skills
- Problem-solving skills
- Communication skills
- work under pressure
- Teamwork skills
- Leadership skills
- Organizing and prioritizing
- Adaptability
- Administrative Skills
- Time management
- Customer service skills
- Project management
- Attention to detail.

Hard skills

- Excel
- Word
- PowerPoint

Languages

- **Arabic:** Mother Tongue
- **English:** Very good

Reference available upon request