Mohamed Galal Elsayed Mohamed

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Overview

A highly skilled and detail-oriented accountant with 14 years of extensive experience in financial reporting, budgeting, tax compliance, and audit management. Demonstrated expertise in managing complex financial data, streamlining accounting processes, and ensuring accurate financial records. Proficient in using advanced accounting software and tools, with a strong understanding of local and international accounting standards (IFRS, GAAP). Adept at providing financial analysis and strategic insights to support decision-making and enhance organizational efficiency. Known for delivering accurate and timely results while maintaining a high level of integrity and professionalism.

Experience

Finance Manager

Alkayan ALMasi Trading co FROM 5-2025 TO Present Dammam – Saudi Arabia

- Financial Statements Preparation: Preparing monthly and annual financial statements, focusing on manufacturing costs.
- Cost Monitoring: Analyzing production costs, raw materials, wages, and overheads.
- Inventory Management: Monitoring inventory levels and ensuring accurate record-keeping.
- Variance Analysis: Comparing actual costs to budgeted costs and reporting discrepancies to management.
- Accounts Payable and Receivable: Managing accounts payable and receivable to ensure timely payments and collections.
- Internal Auditing: Conducting internal audits to ensure compliance with financial policies.
- Tax Planning: Managing tax obligations, such as VAT, and ensuring timely submission of tax reports.
- Profitability Analysis: Monitoring profit margins and analyzing the performance of production lines.
- Production Reporting: Providing accurate reports on production levels and operational efficiency.

Finance Manager

Al-Taawon Industries FROM 3-2023 TO 3-2025 RAK, United Arab Emirates

- Financial Statements Preparation: Preparing monthly and annual financial statements, focusing on manufacturing costs.
- Cost Monitoring: Analyzing production costs, raw materials, wages, and overheads.
- Inventory Management: Monitoring inventory levels and ensuring accurate record-keeping.
- Variance Analysis: Comparing actual costs to budgeted costs and reporting discrepancies to management.
- Accounts Payable and Receivable: Managing accounts payable and receivable to ensure timely payments and collections.
- Internal Auditing: Conducting internal audits to ensure compliance with financial policies.
- Tax Planning: Managing tax obligations, such as VAT, and ensuring timely submission of tax reports.
- Profitability Analysis: Monitoring profit margins and analyzing the performance of production lines.
- Production Reporting: Providing accurate reports on production levels and operational efficiency.

Finance Manager

Quality Apex Wholesalers FROM 3-2023 TO 3-2025 Dubai, United Arab Emirates

- Record Transactions: Recording sales, purchases, and payments.
- Issuing Invoices: Creating and following up on invoices.
- Account Management: Managing accounts payable and receivable.
- Financial Reporting: Preparing monthly financial statements.
- Inventory Management: Tracking and recording inventory movements.
- Cash Flow Monitoring: Monitoring revenue and expenses.
- Tax Reporting: Filing tax reports.
- Bank Reconciliation: Reconciling records with bank accounts.
- Transaction Review: Auditing financial transactions.

Auditor

FURSAN AL JAWDAH COMPUTER MAY 2023 TO 3-2025 SHARJAH, United Arab Emirates

- Monthly review of accounts and inventory, and preparation of monthly financial position report
- Monitoring VAT and preparing the tax declaration

Finance Manager

Al Khair 2 Company July 2021 TO February 2023 Sharkia, Egypt

- Financial Management: Prepare financial statements and ensure cash flow.
- Reporting: Generate reports and analyze financial performance.
- Accounts Management: Manage payables/receivables and ensure timely payments.
- Inventory Management: Monitor inventory and optimize purchasing.
- Budgeting: Create and track budgets, adjust as needed.
- Tax Compliance: Ensure tax compliance and timely submissions.
- Strategic Planning: Develop financial strategies for growth.
- HR and Payroll Management: Manage payroll and benefits administration.
- Process Improvement: Improve financial and administrative processes.
- Team Leadership: Lead the finance team and ensure staff development.

Finance Manager

ALAM MARKET August2018 TO July 2021 Sharkia, Egypt

- Financial Management: Prepare financial statements and ensure cash flow.
- Reporting: Generate reports and analyze financial performance.
- Accounts Management: Manage payables/receivables and ensure timely payments.
- Inventory Management: Monitor inventory and optimize purchasing.
- Budgeting: Create and track budgets, adjust as needed.
- Tax Compliance: Ensure tax compliance and timely submissions.
- Strategic Planning: Develop financial strategies for growth.
- HR and Payroll Management: Manage payroll and benefits administration.
- Process Improvement: Improve financial and administrative processes.
- Team Leadership: Lead the finance team and ensure staff development.

Auditor

ALAM MARKET September2014 TO August2018 Sharkia, Egypt

- Audit Planning: Develop audit plans to ensure accuracy of financial reports.
- Conduct Audits: Perform financial audits to ensure compliance with accounting standards.
- Risk Analysis: Assess financial risks and provide recommendations for internal controls.
- Compliance Review: Ensure compliance with local and international financial regulations.
- Audit Reporting: Prepare detailed audit reports for management with findings and recommendations.

- Monitor Financial Controls: Evaluate the effectiveness of internal financial controls.
- Team Management: Lead and guide the audit team to achieve audit objectives.
- External Auditor Coordination: Collaborate with external auditors to ensure accurate financial reporting.

Accountant

ALAM MARKET **October 2010TO September 2014** **Sharkia , Egypt**

Accountant

Almisria Accounting Office **June 2010 TO October 2010** **10th of Ramadan, Egypt**

Education

Bachelor of Commerce - General Accounting - Class of 2010

Zagazig University, Egypt.
Total Grade: Good with Honor

Courses and Certificate

- **Studying the CMA Course Part 1.**
  - I am still studying the Certified Management Accountant (CMA) course, which has provided me with advanced skills in financial management, strategic decision making, cost management, and internal controls.
- **Diploma Accounting Firms and banks (D A F B):**
  - Peach tree
  - American Excel
  - Bank marketing
- **Financial Accounting Course.**
- **Attending workshops in tax accounting.**

- **Microsoft Office Package:**
  - Word, Power point, Access, Excel, and Outlook (ICDL).
  - Information technology

Skills

- Financial Reporting
- Budgeting and Forecasting
- Good Use of Accounting Software
- Taxation and Compliance
- Audit Management
- Financial Controls
- Leadership
- Cash Flow Management
- Strategic Decision Making
- Problem Solving

Linguistic

- **Arabic:** - Native.
- **English:** - GOOD.

Personal Information

- **DOB:** - 15/01/1989
- Married.
- Egyptian
- Male
- Have a driver’s license UAE.

Hobbies and interests

- Passionate about traveling and discovering new cultures.
- Passionate about reading, especially books on business, psychology, personal development and travel