JUMANA ALHASHEM

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Recent graduate in accounting, with professional training completed from January to May in the field of Zakat and Taxation, where I gained valuable experience in preparing tax declarations. I aspire to join an accounting or tax team, where I can leverage my academic knowledge and practical skills to achieve the organization's goals and contribute to its success.

EDUCATION

Bachelor of Science in Accounting | Imam Abdulrahman Bin Faisal University
August-2020 / May-2025

Relevant coursework:

1- Advanced Financial Accounting and Reporting
2- Accounting for Zakat & Taxes
3- Accounting Information System
4- Advanced Managerial Accounting
5- Auditing
6- Computerized Accounting

INTERNSHIP IN ZAKAT AND TAX

Infura Group- Dhiya Al-malallah for Zakat and Tax consultancy Company (Trainee)

January–May / 2025

Assisted in the preparation of tax returns, gaining hands-on experience in tax documentation and compliance as part of my internship.

- Data Entry and Analysis of Purchases and Sales Invoices.
- Preparation and Submission of VAT, WHT, and Income Tax Returns on ZATCA

SKILLS

- Working on (Qoyod, Smacc, and Microsoft Excel **)**
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Time management
- Observant and quick learner

LANGUAGE

- Arabic
- English