ABRAAM ATEF

Shubra,Cairo · 01226563751
abraamatef19@gmail.com · https://www.linkedin.com/in/abraam-atef-759157202/

As an accountant, my objective is to seek an optimal working environment that facilitates my continuous growth and development.
I aspire to progress and make an uncommon contribution to the organization.
My expertise lies in the field of finance and business,and I am proficient in managing accounting systems.

EXPERIENCE

FEBURARY 2024 – PRESENT

ACCOUNTANT, WAEL WILLIAM OFFICE

As an accountant, I am responsible for recording financial transactions accurately, assisting in the preparation of financial reports, and organizing and maintaining proper documentation. I also support VAT and tax-related tasks, conduct regular bank reconciliations, and participate in inventory and fixed asset counts. Additionally, I am committed to continuous learning to stay updated with accounting standards and regulations.

NOVEMBER 2019 – MAY 2022

ACCOUNTANT, ELTAHONA STOREHOUSE FOR MEDICINE

my responsibilities included facilitating payments to suppliers and collecting payments from clients.

EDUCATION

2018-2022

BACHELOR'S DEGREE IN ACCOUNTING, GOOD.

FACULTY OF COMMERCE , BENI SUEF UNIVERSITY.

SKILLS

- Microsoft Excel & Word
- Rapid learning
- Balance Sheets
- Tax
- Withholding Tax
- E-invoicing
- Journal Entries
- English (Reading and Writing very good)
- Value-Added Tax (VAT)
- Payroll Tax

COURSES

-Professional Financial Accountant Diploma (PFAD)

PERSONAL DETAILS

- Date Of Birth: June 1, 2000
- Marital Status: single
- Military Service: Complete
- Interests: Reading